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CODE NUMBER: SIR EDWIN 001...		DATE	March 3, 2026	التاريخ	
TWO CONTACT NUMBERS MOBILE NO. +254 TELEPHON NO, +254					
FULL NAME	MARGARET MWIHAKI MUCHIRI			الإسم الكامل	
	Monthly Salary			الراتب الشهري	
	Contract Period	2 YEARS		مدة العقد	
	PASSPORT DETAILS				بيانات جواز السفر
	Number	AK0820513		رقم الجواز	
	Date of Issue	12 NOV 2020		تاريخ الصدور	
	Date of Expiry	11 NOV 2030		تاريخ الإنتهاء	
	Place of Issue	KENYA		مكان الصدور	
	LANGUAGES & EDUCATION				اللغة والتعليم
	English	GOOD		الإنجليزية	
	Arabic			العربية	
	Education [Course]	HIGH SCHOOL		المستوي التعليمي	
	Year Attend				
	University name	COLLEGES			
	Years Attended				
	PERSONAL DATA				بيانات شخصية
Nationality	KENYA		الجنسية		
Religion	CHRISTIAN		الديانة		
Date of Birth	22 DEC 1996		تاريخ الميلاد		
Place of Birth	NAIROBI KENYA		مكان الميلاد		
Living Town	KIKUYU KENYA		مكان السكن		
Marital Status	SINGLE		الحالة الإجتماعية		
No. of Children	1		عدد الأطفال		
Weight	43KG		الوزن		
Height	5'1CM		الطول		
Complexion	BLACK		لون البشرة		
Age	29		العمر		
PREVIOUS EMPLOYMENT ABROAD					
خبرة خارج البلاد					
SKILLS & EXPERIENCES		خبرة العمل			
		Period	Country of Employment	Position	
Baby Sitting	YES	2022 TO 2024	SAUDI	HOUSE MAID	
Children Care	YES				
Tutoring	YES				
Disabled Care					
Cleaning	YES				
Washing	YES				
Ironing	YES				
Cooking	YES				
Arabic Cooking	YES				
Sewing	NO				
Computers					
Others					
		PROFILE SUMMARY			
		ملخص البيانات			
		I HAVA EXPERIENCE IN SAUDI ???.....			
		FOR house worker			



A. WORKING EXPERIENCE:

1. **COMPANY NAME:**
YEARS FROM – T0:
2. **COMPANY NAME:**
YEARS FROM – T0:
3. **COMPANY NAME:**
YEARS FROM – T0:

Housemaid Duties and Responsibilities:

1. Cleaning and Maintenance:

- Sweep, mop, and vacuum floors regularly.
- Dust and polish furniture, fixtures, and surfaces.
- Clean bathrooms, including toilets, sinks, mirrors, and showers.
- Wash windows and clean glass surfaces.
- Empty trash bins and ensure waste is disposed of properly.

2. Laundry and Ironing:

- Wash, dry, and fold laundry, including clothes, linens, and towels.
- Iron clothes and other items as needed.
- Organize wardrobes and store laundry properly.

3. Kitchen and Dining:

- Clean and sanitize kitchen surfaces, including countertops, sinks, and appliances.
- Wash dishes, pots, and pans, either by hand or using a dishwasher.
- Assist with meal preparation and cooking, if required.
- Clean and set dining areas before and after meals.

4. Childcare Assistance

- Supervise children during playtime and other activities.
- Assist with feeding, bathing, and dressing children.
- Help with homework and educational activities.
- Ensure the safety and well-being of children at all times.

5 Grocery Shopping and Errands:

- Shop for groceries and household supplies as directed by the employer.
- Run errands, such as picking up dry cleaning or collecting packages.

6. Pet Care:

- Feed, groom, and walk pets as required.
- Clean pet areas and manage pet waste.

7. Household Organization:

- Organize and maintain storage areas, including closets, pantries, and cupboards.
- Ensure the home is tidy and well-organized.

8. Communication and Reporting:

- Report any maintenance issues or damages to the employer.
- Communicate effectively with the employer regarding household needs or special requests.

9. Adherence to Household Rules:

- Respect household privacy and confidentiality.
- Follow any specific instructions or preferences provided by the employer.

10. Miscellaneous Tasks:

- Perform any additional tasks or duties as assigned by the employer.