



APPLICATION FOR EMPLOYMENT

FULL NAME	RUFFA MAE BISUAL LATADA	الاسم الكامل
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POST APPLIED FOR	CAREGIVER	الوظيفة
MONTHLY SALARY	QR.1825	الشهر بالراتب
CONTRACT PERIOD	2 YRS	العقد مدة

DETAILS OF APPLICATION			الطلب صاحب بيانات
PASSPORT NO:			رقم جواز السفر
DATE OF ISSUE	JAN 14 2025		تاريخ الإصدار
EXPIRY DATE	JAN 13 2035		تاريخ الانتهاء
PLACE OF ISSUE	DFA ILOILO		مكان الإصدار

NATIONALITY	PHILIPPINES	الجنسية
RELIGION	CATHOLIC	الديانة
DATE OF BIRTH	JAN 06 1990	تاريخ الميلاد
AGE	35 YRS OLD	العمر
PLACE OF BIRTH	POTOTAN ILOILO	مكان الميلاد
LIVING TOWN	ILOILO CITY	السكن مكان
MARITAL STATUS	SINGLE	الحالة الاجتماعية
NO.OF CHILDREN	NA	عدد الأطفال
WEIGHT	74 KG	الوزن
HEIGHT	5'1 FT	الطول
COMPLEXION	FAIR	لون البشرة
EDUCATION QUALIFICATION	COLLEGE GRAD	العلمية الدرجة



WORK EXPERIENCE العمل خبرة								البلد
COUNTRY		PHILIPPINES						البلد
PERIOD		1 YR						البلد
الأطفال التربية BABY SITTING	YES	التنظيف CLEANING	YES	الطبخ COOKING	NO	الغسيل WASHING	YES	
REMARKS								ملاحظات





Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

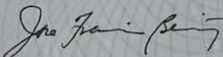
NATIONAL CERTIFICATE II

in
CAREGIVING
 is hereby awarded to
RUFFA MAE B. LATADA

for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:

<table border="0"> <tr> <th>Unit Code</th> <th>Unit Title</th> </tr> <tr> <td colspan="2">BASIC COMPETENCIES</td> </tr> <tr> <td>500311105</td> <td>Participate in workplace communication</td> </tr> <tr> <td>500311106</td> <td>Work in a team environment</td> </tr> <tr> <td>500311107</td> <td>Practice career professionalism</td> </tr> <tr> <td>500311108</td> <td>Practice occupational health and safety procedures</td> </tr> <tr> <td colspan="2">COMMON COMPETENCIES</td> </tr> <tr> <td>HCS323201</td> <td>Implement and monitor infection control policies and procedures</td> </tr> <tr> <td>HCS323202</td> <td>Respond effectively to difficult/challenging behavior</td> </tr> <tr> <td>HCS323203</td> <td>Apply basic first aid</td> </tr> <tr> <td>HCS323204</td> <td>Maintain high standard of patient services</td> </tr> </table>	Unit Code	Unit Title	BASIC COMPETENCIES		500311105	Participate in workplace communication	500311106	Work in a team environment	500311107	Practice career professionalism	500311108	Practice occupational health and safety procedures	COMMON COMPETENCIES		HCS323201	Implement and monitor infection control policies and procedures	HCS323202	Respond effectively to difficult/challenging behavior	HCS323203	Apply basic first aid	HCS323204	Maintain high standard of patient services	<table border="0"> <tr> <th>Unit Code</th> <th>Unit Title</th> </tr> <tr> <td colspan="2">CORE COMPETENCIES</td> </tr> <tr> <td>HCS323301</td> <td>Provide care and support to infants/toddlers</td> </tr> <tr> <td>HCS323302</td> <td>Provide care and support to children</td> </tr> <tr> <td>HCS323303</td> <td>Foster social, intellectual, creative and emotional development of children</td> </tr> <tr> <td>HCS323304</td> <td>Foster the physical development of children</td> </tr> <tr> <td>HCS323305</td> <td>Provide care and support to elderly</td> </tr> <tr> <td>HCS323306</td> <td>Provide care and support to people with special needs</td> </tr> <tr> <td>HCS323307</td> <td>Maintain healthy and safe environment</td> </tr> <tr> <td>HCS323308</td> <td>Respond to emergency</td> </tr> <tr> <td>HCS323309</td> <td>Clean living room, dining room, bedrooms, toilet and bathroom</td> </tr> <tr> <td>HCS323310</td> <td>Wash and iron clothes, linen and fabric</td> </tr> <tr> <td>HCS323311</td> <td>Prepare hot and cold meals</td> </tr> </table>	Unit Code	Unit Title	CORE COMPETENCIES		HCS323301	Provide care and support to infants/toddlers	HCS323302	Provide care and support to children	HCS323303	Foster social, intellectual, creative and emotional development of children	HCS323304	Foster the physical development of children	HCS323305	Provide care and support to elderly	HCS323306	Provide care and support to people with special needs	HCS323307	Maintain healthy and safe environment	HCS323308	Respond to emergency	HCS323309	Clean living room, dining room, bedrooms, toilet and bathroom	HCS323310	Wash and iron clothes, linen and fabric	HCS323311	Prepare hot and cold meals
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JOSE FRANCISCO "KIKO" B. BENITEZ
 DIRECTOR GENERAL

Issued on: **September 23, 2025**
 Valid until: **September 22, 2030**



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